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FBC-SPRINT-PACKAGE



FOUNDRY BOOTCAMP — EVALUATOR AND COORDINATOR PACKAGE

Maven Smart System (MSS) — USAREUR-AF

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Wiesbaden, Germany

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MAVEN SMART SYSTEM (MSS) — USAREUR-AF

Document	FBC Evaluator/Coordinator Package
Proponent	USAREUR-AF C2DAO Training Division
Applies To	Bootcamp evaluators, SME support staff, C2DAO event coordinators

1. EVALUATOR ROLE

The evaluator is the single point of accountability for Go/No-Go determinations. One evaluator per bootcamp event. The evaluator:

- Reviews each participant's Project Brief before Day 1 (submitted with enrollment)
- Conducts Day 5 product demo reviews
- Makes the Go/No-Go determination per the standards in FBC_GUIDE.md Chapter 5
- Completes the Evaluation Record (Appendix A) for each participant
- Forwards completed records to C2DAO Training Division for filing

The evaluator does not provide platform instruction during the bootcamp. If a participant needs instruction rather than consultation, the evaluator flags this to the SME and, if warranted, documents a No-Go with a SL 3 redirect recommendation.

2. SME SUPPORT ROLE

SME ratio: 1 SME per ≤ 8 participants. For larger bootcamp cohorts (9–16 participants), two SMEs.

SME duties: - Available throughout build days for 1:1 consultation - Runs or co-runs daily standup - Escalates blockers to the evaluator when scope changes are needed - Documents any projects that surface SL 4 requirements during the bootcamp (see Section 3)

SME does not: instruct, build participant products, approve scope changes without evaluator coordination.

3. SCOPE ESCALATION PROCEDURE

When a participant's project turns out to require work beyond SL 2/30 scope (Python, TypeScript, OSDK, or code-level transforms), the SME and evaluator jointly:

1. Notify the participant on the day the code requirement surfaces
2. Assess whether a no-code alternative can meet the validated problem statement
3. If yes: redirect to no-code approach, document the change in the evaluation record
4. If no: issue a partial credit note — participant receives documentation credit for the Project Brief and Handoff Package, but No-Go on functional product; recommend appropriate SL 4 track for enrollment
5. Document in the evaluation record: what was built, what could not be completed, what SL 4 track is recommended

4. DAY 1 IN-BRIEF AGENDA (COORDINATOR-LED, 60 MIN)

Time	Item
0800–0810	Welcome, logistics (bathrooms, comms, emergency procedures)
0810–0825	Bootcamp structure overview: goals, schedule, standup cadence, evaluation standard
0825–0840	Governance refresher: naming conventions, branching, what requires data steward coordination
0840–0855	Environment check: each participant confirms access, data available, workspace loads
0855–0900	SME introductions; open questions; build begins

The in-brief is not a platform training block. Keep it under 60 minutes. If a participant's environment does not load during the check, the SME works with them 1:1 while the in-brief continues. If the issue is not resolved by 1000, the coordinator contacts C2DAO for access resolution.

5. DAY 5 DEMO / PEER REVIEW FORMAT

Each participant gets 15 minutes: - 10 min: live demonstration of their product - 5 min: Q&A from evaluator and peers

Evaluator notes completion status against Go standards during the demo. Go/No-Go is determined after all demos are complete.

After demos, evaluator conducts 1:1 evaluations as needed before 1200.

6. GO/NO-GO DETERMINATION

Go when all four standards are met (see FBC_GUIDE.md Chapter 5):

Standard	Notes
Functional product	Live demo, evaluator-operated — not a recorded video
Documentation	Check naming standards during demo; description field present
Handoff package	Review submitted package before 1200 on Day 5
Governance	Confirm branch exists; check branch review status; confirm promotion plan is documented

Partial Go is not a formal evaluation outcome — it is either Go or No-Go. Use the evaluation record notes to document what was completed and what remains for the post-bootcamp period.

7. POST-SPRINT FOLLOW-UP (COORDINATOR)

Within 5 duty days of bootcamp close: - Evaluation records filed with C2DAO Training Division - Go participants notified in writing; unit Training NCO/Officer copied - No-Go participants counseled; remediation plan documented (re-bootcamp or SL 3 redirect) - Any products requiring data steward coordination flagged to the unit Data Steward - Bootcamp after-action report drafted (see Appendix B)

APPENDIX A — EVALUATION RECORD

FOUNDRY BOOTCAMP — EVALUATION RECORD

Evaluator: [Name, Rank]

Bootcamp: [Quarter/Year]

PARTICIPANT: [Name, Rank, Unit, MOS]

Project: [Project name and one-sentence description]

EVALUATION (circle):

Functional product: GO / NO-GO

Documentation: GO / NO-GO

Handoff package: GO / NO-GO

Governance: GO / NO-GO

OVERALL: GO / NO-GO

NOTES:

[Observations, partial completions, scope escalations, SL 4 recommendations]

Evaluator signature: _____ Date: _____

APPENDIX B — AFTER-ACTION REPORT TEMPLATE

FOUNDRY BOOTCAMP — AFTER-ACTION REPORT

Bootcamp: [Quarter/Year]

Coordinator: [Name]

Evaluator: [Name]

PARTICIPANTS: [Total enrolled / Total completed (Go) / Total No-Go]

PRODUCTS BUILT:

[List each product, participant, and Go/No-Go outcome]

SCOPE ESCALATIONS (SL 4 redirects):

[List any projects that surfaced code requirements and recommended tracks]

SME OBSERVATIONS:

[Common blockers, governance issues, platform gaps seen across cohort]

COORDINATION ISSUES:

[Access problems, environment issues, data access delays]

RECOMMENDED IMPROVEMENTS:

[Changes to Project Brief criteria, pre-bootcamp checklist, Day 1 agenda, etc.]

Submitted to C2DAO Training Division: [Date]

*USAREUR-AF Operational Data Team Foundry Bootcamp (FBC) Evaluator/Coordinator Package |
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