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COURSE ADMINISTRATIVE DATA

# CAD-MSS



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## COURSE ADMINISTRATIVE DATA

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*Maven Smart System (MSS) Training Program*

HEADQUARTERS  
UNITED STATES ARMY EUROPE AND AFRICA  
(USAREUR-AF)  
Wiesbaden, Germany

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**26 MARCH 2026**

DRAFT — UNOFFICIAL — NOT FOR OPERATIONAL USE

# COURSE ADMINISTRATIVE DATA

## MAVEN SMART SYSTEM (MSS) TRAINING PROGRAM

### USAREUR-AF Operational Data Team — C2DAO

|                       |   |
|-----------------------|---|
| <b>Document</b>       | Course Administrative Data (CAD)                                      |
| <b>Program</b>        | Maven Smart System (MSS) Training                                     |
| <b>Proponent</b>      | USAREUR-AF C2DAO  |
| <b>Effective Date</b> | March 2026  |
| <b>Applies To</b>     | All trainees enrolled in SL 1 through SL 50; T3-I and T3-F candidates |
| <b>Classification</b> | —   |

**SUPERSESION:** This CAD supersedes no prior publication. Initial publication: March 2026.

## SECTION 1 — PROGRAM OVERVIEW AND ADMINISTRATION

### 1-1. What This Document Covers

This CAD governs all administrative requirements for MSS training. Read it before Day 1. It answers what to bring, what happens if you miss a day, what happens if you fail, how to request a seat, and what the rules are.

### 1-2. Training Proponent

**USAREUR-AF C2DAO** is the proponent for all MSS training. Course content, access provisioning, schedule, and evaluation disputes go to C2DAO. Your unit MSS Administrator handles account provisioning for standard access (SL 1/SL 2). C2DAO handles elevated access (SL 3 AIP, SL 4 Code Workspace, SL 4L OSDK).

**Proponent Point of Contact:** - Organization: USAREUR-AF C2DAO Training Branch - DSN: [To be assigned] - Email: usarmy.wiesbaden.usareur-af.list.c2dao-training@army.mil

### 1-3. Training Environment

All training is in the **MSS Training Environment** — a Foundry instance separate from production MSS. Training datasets are synthetic. Do not attempt to access the production MSS environment during training.

### 1-4. Class Schedule

| Course                                 | Typical Cadence                              | Max Class Size         | Min Class Size        |
|--|--|------------------------|-----------------------|
| SL 1                                   | Monthly or as-needed                         | 20 students            | 4 students            |
| SL 2                                   | Quarterly                                    | 12 students            | 4 students            |
| SL 3                                   | Quarterly                                    | 8 students             | 3 students            |
| SL 4A–F (WFF, each track)              | Quarterly or as-needed (high demand)         | 12 students            | 4 students            |
| SL 4G/H/M/L                            | Semi-annual or on demand                     | 6 students             | 2 students            |
| SL 4J/K                                | Quarterly                                    | 8 students             | 3 students            |
| SL 4N/O                                | Semi-annual or on demand                     | 6 students             | 2 students            |
| SL 5G–O (Advanced Specialist)          | Semi-annual or annual                        | 6 students             | 2 students            |
| <b>Foundry Bootcamp (FBC)</b>          | <b>Quarterly (4x per FY)</b>                 | <b>16 participants</b> | <b>4 participants</b> |
| <b>T3-I (Instructor Certification)</b> | <b>Semi-annual</b>                           | <b>8 candidates</b>    | <b>3 candidates</b>   |
| <b>T3-F (MSC Force Multiplier)</b>     | <b>Quarterly (aligned with MTT rotation)</b> | <b>8 candidates</b>    | <b>3 candidates</b>   |

**NOTE**

WFF tracks (SL 4A–F) are expected to be the highest-volume courses after SL 1/SL 2. Plan for more frequent scheduling. Each track runs independently; functional staff attend only the track relevant to their WFF assignment.

**NOTE (FBC):** The Foundry Bootcamp is a separate event outside the TM course series. It is listed here for scheduling coordination purposes only. FBC governance is in FBC-SOP-001 (FOUNDRY\_BOOTCAMP\_SOP.md). FBC enrollment uses the standard Enrollment Request Form (Appendix A) plus a Project Brief (Appendix D). Lead time: T-21 days minimum; Project Brief due T-14 days.

Classes below the minimum size threshold are typically consolidated with a subsequent iteration. Contact C2DAO Training POC for current schedule.

**AUTHORITATIVE REFERENCES**

| Publication  | Title  | Relevance  |
|--------------|--|--|
| AR 350-1     | Army Training and Leader Development         | Master regulation for Army training policy; governs all institutional training programs                |
| TR 350-70    | Army Learning Policy and Systems             | TRADOC master regulation governing course administration, enrollment procedures, and training records  |
| TP 350-70-14 | Training Development in Institutional Domain | TRADOC pamphlet governing course design, administrative data requirements, and instructional standards |

**NOTE**

TR 350-70 and TP 350-70-14 are published by TRADOC at [adminpubs.tradoc.army.mil](http://adminpubs.tradoc.army.mil), not DA APD.

**SECTION 2 — ENROLLMENT AND PREREQUISITES****2-1. How to Request a Seat**

1. Complete the **Enrollment Request Form** (Appendix A)
2. Submit to your unit Training NCO/Officer, who forwards to your unit MSS Administrator

3. The MSS Administrator submits to C2DAO Training POC
4. C2DAO confirms enrollment and notifies the student and unit training coordinator

Seats are allocated by unit quota. Units with unfilled quotas may be reassigned at 10 days prior to course start.

## 2-2. Prerequisite Verification

Prerequisites are verified by C2DAO before a seat is confirmed. Do not assume enrollment is complete until you receive confirmation.

| Course            | Prerequisites (all must be verified as Go)  |
|-------------------|---|
| SL 1              | None. All personnel eligible.   |
| SL 2              | SL 1 Go on file   |
| SL 3              | SL 1 and SL 2 Go on file  |
| SL 4A (Intel WFF) | SL 1, SL 2, and SL 3 Go on file (all required).   |
| SL 4B (Fires WFF) | SL 1, SL 2, and SL 3 Go on file (all required).   |
| SL 4C (M2 WFF)    | SL 1, SL 2, and SL 3 Go on file (all required).   |
| SL 4D (SUST WFF)  | SL 1, SL 2, and SL 3 Go on file (all required).   |
| SL 4E (PROT WFF)  | SL 1, SL 2, and SL 3 Go on file (all required).   |
| SL 4F (MC WFF)    | SL 1, SL 2, and SL 3 Go on file (all required).   |
| SL 4G             | SL 1, SL 2, SL 3 Go on file (all required); quantitative background (statistics, linear algebra); Python or R proficiency |
| SL 4H             | SL 1, SL 2, SL 3 Go on file (all required); Python proficiency; Data Literacy Technical Reference read                    |
| SL 4M             | SL 1, SL 2, SL 3 Go on file (all required); Python proficiency (pandas, scikit-learn, PyTorch or equivalent)              |
| SL 4J             | SL 1, SL 2, SL 3 Go on file (all required)  |
| SL 4K             | SL 1, SL 2, SL 3 Go on file (all required)  |
| SL 4L             | SL 1, SL 2, SL 3 Go on file (all required); TypeScript or Python proficiency; REST API familiarity                        |

| Course  | Prerequisites (all must be verified as Go)  |
|---------|---|
| SL 4N   | SL 1, SL 2, SL 3 Go on file (all required); design tool familiarity                               |
| SL 4O   | SL 1, SL 2, SL 3 Go on file (all required); Linux sysadmin background; containers/Git proficiency |
| SL 5G–O | Corresponding SL 4 track Go on file (required)  |

SL 3 is a hard prerequisite for ALL SL 4 tracks — both WFF functional (SL 4A–F) and specialist (SL 4G–O), including SL 4J and SL 4K. Do not enroll any personnel in a SL 4 track without a verified SL 3 Go on file.

### 2-3. Technical Prerequisite Verification (Specialist Tracks)

For SL 4G, SL 4H, SL 4M, and SL 4L, trainees must verify the required access level is active **before Day 1**:

- Code Workspace running provided test script (SL 4G, SL 4M)
- AIP Logic authoring access active (SL 4H)
- GPU-enabled Code Workspace running provided test script (SL 4M)
- OSDK developer access and developer token working (SL 4L)

If access is not confirmed before Day 1, the seat may be forfeited. Do not arrive expecting to resolve access issues on Day 1 morning.

## SECTION 3 — REPORTING INSTRUCTIONS AND DAY 1 PREPARATION

### 3-1. Reporting

Report on Day 1 NLT 15 minutes before the scheduled start time. Training starts at 0800 unless otherwise published. Report to the designated MSS Training Room.

**Day 1 readiness checklist:** -  CAC and PIV PIN — know your PIV PIN before you arrive. Tested on Day 1 of SL 1. -  Network connectivity to MSS Training Environment confirmed on the MSS-connected workstation -  Account active in the MSS Training Environment (test login before Day 1) -  Required pre-course reading completed (see course syllabus) -  For SL 4L: configured laptop (Node.js LTS, TypeScript, IDE) brought to training

### 3-2. Day-Before Checklist

- Log in to the MSS Training Environment and confirm your access level matches the requirement
- Review the course syllabus to confirm pre-course reading is complete
- Check that any elevated access (Builder, Editor, Code Workspace, OSDK) is active
- For SL 4M/40L: run the provided test script on your workspace/environment; if it fails, contact C2DAO **today**, not tomorrow

If access issues cannot be resolved before Day 1, notify your unit MSS Administrator and the C2DAO Training POC immediately.

### 3-3. What to Bring

- Government-issued workstation with CAC reader and network connectivity to MSS
- Printed or digital copy of the relevant TM (provided by C2DAO before course)
- Printed course syllabus
- Note-taking materials
- For SL 4L: personal laptop configured per the pre-course checklist (external IDE permitted and recommended)

## SECTION 4 — ACADEMIC POLICIES

### 4-1. Attendance

Attendance at all scheduled blocks is required. A trainee who misses more than **10% of scheduled instructional hours** may be administratively withdrawn and rescheduled.

| Course                        | Max Missed Hours (10% threshold)                                    |
|-------------------------------|---|
| SL 1 (8 hrs)                  | 0 hours — no absences permitted for a 1-day course                  |
| SL 2 (40 hrs)                 | 4 hours   |
| SL 3 (40 hrs)                 | 4 hours   |
| SL 4A–F / WFF tracks (24 hrs) | 2.4 hours (effectively 0 — contact C2DAO if you must miss any time) |
| SL 4G/H/M/L (40 hrs)          | 4 hours   |
| SL 4J/K (32 hrs)              | 3.2 hours   |
| SL 4N/O (40 hrs)              | 4 hours   |

An absence does not excuse a trainee from evaluation. Missed instruction that covers evaluated tasks places the full burden of self-remediation on the trainee.

**No absence from SL 4H Block 1 (AI Safety Seminar) is permitted under any circumstances.** This block cannot be made up independently. A trainee who misses it must attend SL 4H at a future iteration.

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## 4-2. Tardiness

More than 15 minutes late to any block counts as an absence for that block. Three or more instances of tardiness is grounds for administrative withdrawal.

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## 4-3. Make-Up Policy

If a trainee misses instruction due to a documented duty requirement (exercise, assigned mission, medical): 1. Notify the instructor and unit Training NCO on the same duty day 2. Instructor identifies whether the missed block covers evaluated tasks 3. Trainee completes self-study of the missed material using the relevant TM and lesson plan outline 4. Instructor determines whether a make-up lab is feasible within the course timeline

Make-up labs are not automatically provided — they are at instructor discretion and subject to training environment availability.

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## 4-4. Academic Integrity

MSS evaluations are individual assessments. During all evaluated practical exercises: - **No assistance from other trainees** - **No access to the internet**, other training resources, or completed examples from prior trainees - Reference to the relevant TM and course syllabus is **permitted** (open-book) - Reference to instructor-provided reference cards is **permitted** - The evaluator may ask the trainee to explain design decisions — this is a standard evaluation procedure

Violation of academic integrity standards results in automatic No-Go and is reported to the trainee's commander.

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## 4-5. Conduct

Trainees are expected to: - Actively engage with labs and discussions - Ask questions when lost — passive watching is the most common cause of failed evaluations - Support other trainees' learning (but not during evaluations) - Comply with all MSS Training Environment access controls — do not access data, projects, or tools outside the scope of the current lab

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## SECTION 5 — EVALUATION AND GO/NO-GO STANDARDS

### 5-1. How Evaluations Work

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Each course ends with a practical exercise. The evaluation: - Is conducted in the MSS Training Environment - Uses scenario materials provided by the instructor at the start of the evaluation period - Is Go/No-Go — no partial credit; each task either meets standard or it does not - Is open TM — trainees may reference the relevant TM and course syllabus - Requires tasks to be completed **independently** — the evaluator observes but does not assist

The evaluator may ask questions during the evaluation to verify understanding. These questions are part of the evaluation.

### 5-2. Go Standard

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A trainee receives **Go** when: 1. All evaluated tasks are completed to standard without instructor assistance 2. No hard No-Go items are violated (see Section 5-3) 3. The minimum task threshold is met (see course syllabus — typically all tasks, or a stated minimum)

### 5-3. No-Go Standard

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A trainee receives **No-Go** when: 1. A hard No-Go item is violated (automatic No-Go; remaining tasks still evaluated for feedback) 2. The minimum task threshold is not met within the allotted evaluation time 3. The trainee requests instructor assistance during the evaluation (automatically fails that task)

**Hard No-Go items result in automatic No-Go regardless of all other performance.** See POI Chapter 5 for the full hard No-Go item list.

### 5-4. Evaluation Time

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The evaluator does not extend the evaluation period. If time runs out before all tasks are completed, uncompleted tasks are marked No-Go.

### 5-5. Evaluation Documentation

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The evaluator documents the evaluation outcome on the Individual Training Record (Appendix B). Results are provided to the trainee and recorded in the Unit Training Status Matrix within 2 duty days.

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## SECTION 6 — NO-GO AND REMEDIATION POLICY

### 6-1. Receiving a No-Go

A No-Go is not a permanent record of failure — it is a signal that more training time is required before the trainee is certified. An MSS product built by a trainee who cannot independently meet the standard creates data quality and governance risk for the unit.

### 6-2. Immediate Actions on No-Go

Within 1 duty day of a No-Go result: 1. Evaluator provides written debrief identifying each failed task and reason for No-Go 2. Instructor and trainee complete counseling documenting: failed tasks, recommended remediation plan, re-evaluation date 3. Unit Training NCO is notified 4. For SL 4G/H/M/L/N/O: trainee's commander is notified

### 6-3. Remediation Training Requirements

| Course   | Minimum Remediation Hours | Method  |
|--|---------------------------|---|
| SL 1   | 2 hours                   | Self-study with TM + supervised lab with instructor                       |
| SL 2, SL 4A–F (WFF), SL 4J, SL 4K              | 4 hours                   | Supervised lab on failed tasks; build from scratch on a different dataset |
| SL 3, SL 4G, SL 4H, SL 4M, SL 4L, SL 4N, SL 4O | 8 hours                   | Full-day supervised lab; rebuilding failed components                     |

Remediation focuses on failed tasks. The re-evaluation covers all course tasks — not just previously failed ones.

### 6-4. Re-Evaluation

Re-evaluation uses a different practical exercise scenario (different dataset and scenario context) but the same task structure. The trainee demonstrates the same competencies, not the prior scenario from memory.

Re-evaluation is scheduled within **10 duty days** of the No-Go result. Extensions require C2DAO approval.

## 6-5. Second No-Go

A trainee who receives No-Go on both initial and first re-evaluation requires: 1. Written request from the trainee's commander to C2DAO Training POC 2. C2DAO review and approval before scheduling 3. Additional remediation as directed by C2DAO (typically requires re-attending a future course iteration)

A second No-Go typically indicates a prerequisite gap, not a performance issue. C2DAO will assess whether the prerequisite progression was appropriate.

## 6-6. No-Go Record

No-Go results, remediation completion, and re-evaluation results are all documented on the Individual Training Record. A trainee who received No-Go once and passed re-evaluation is certified to the same standard as one who passed on the first attempt.

# SECTION 7 — SYSTEM ACCESS AND EQUIPMENT REQUIREMENTS

## 7-1. Standard Access Levels

| Access Level                        | Description   | Who Provisions            | Lead Time      |
|-------------------------------------|---|---------------------------|----------------|
| Viewer (SL 1)                       | View data, dashboards, Workshop apps, Contour, Quiver, AIP; cannot build or modify  | Unit MSS Administrator    | 5 duty days    |
| Builder (SL 2, 40A–F WFF, 40J, 40K) | Create projects, ingest data, build pipelines, Object Types, Actions, Workshop apps | Unit MSS Administrator    | 5 duty days    |
| Editor (SL 3)                       | Edit and promote production data products; includes Builder capabilities            | Unit MSS Administrator    | 7 duty days    |
| AIP Logic Configuration (SL 3, 40K) | Configure AIP Logic workflows; cannot author  | C2DAO or designated admin | 7 duty days    |
| AIP Logic Authoring (SL 4H)         | Author and modify AIP Logic workflows   | C2DAO only                | 7–10 duty days |
| Agent Studio (SL 4H)                | Configure and test Agent Studio agents  | C2DAO only                | 7–10 duty days |
| Code Workspace (SL 4G)              | CPU-allocated Code Workspace for Python/R analysis                                  | C2DAO only                | 7–10 duty days |

| Access Level               | Description   | Who Provisions | Lead Time      |
|----------------------------|---|----------------|----------------|
| GPU Code Workspace (SL 4M) | GPU-enabled Code Workspace for model training                         | C2DAO only     | 10+ duty days  |
| OSDK Developer (SL 4L)     | OSDK developer token; access to specific Object Types for development | C2DAO only     | 10+ duty days  |
| Workshop Design (SL 4N)    | Editor + AIP Logic configuration + design review access               | C2DAO          | 7–10 duty days |
| Kubernetes Cluster (SL 4O) | Kubernetes cluster access + CI/CD pipeline access                     | C2DAO only     | 10+ duty days  |

## 7-2. Access Troubleshooting

| Symptom                                      | Diagnosis                                 | Action   |
|--|---|--|
| Permission denied / 403 error                | Wrong access level                        | Contact unit MSS Administrator. Not a C2DAO issue for standard access. |
| Cannot create project / no Create button     | Viewer access, not Builder                | Request Builder access from unit MSS Administrator. Allow 5 duty days. |
| AIP Logic / Code Workspace not appearing     | Elevated access not provisioned           | Contact C2DAO Training POC.  |
| Login fails entirely (not 403)               | CAC issue or PIV PIN problem              | Contact G6/S6 or unit IT support — not an MSS issue.                   |
| Test account cannot see Workshop application | Application visibility settings incorrect | See TM-20 Chapter 6. Fix before the evaluation.                        |

## 7-3. Lost or Compromised Credentials

If you believe your MSS account credentials have been compromised, or if you observe another user accessing accounts or data without authorization, immediately notify your unit MSS Administrator and C2DAO. Do not investigate independently.

## 7-4. Equipment and Facility Requirements

| Course                | Workstation                            | Network Access                                 | Facilities                       | Special Equipment               |
|-----------------------|--|--|----------------------------------|---------------------------------|
| SL 1                  | Government workstation with CAC reader | MSS production environment                     | Classroom, projector             | None                            |
| SL 2                  | Government workstation with CAC reader | MSS production + training sandbox              | Classroom, projector             | None                            |
| SL 3                  | Government workstation with CAC reader | MSS production + training sandbox              | Classroom, projector, whiteboard | None                            |
| SL 4 A–F (WFF)        | Government workstation with CAC reader | MSS production + WFF-specific datasets         | Classroom, projector             | None                            |
| SL 4 G–O (Specialist) | Government workstation with CAC reader | MSS training sandbox + development environment | Lab with individual workstations | IDE access (SL 4H/M/L)          |
| SL 5 G–O (Advanced)   | Government workstation with CAC reader | MSS training sandbox + development environment | Lab with individual workstations | IDE access, GPU compute (SL 5M) |

### NOTE

All courses require reliable network connectivity (minimum 5 Mbps per student) to the MSS training environment. Units hosting training must coordinate network access with their local NEC/signal section NLT 10 business days prior to course start.

## SECTION 8 — DATA HANDLING AND CLASSIFICATION

### 8-1. Training Environment Data

Training data is synthetic. However, trainees must apply the same classification habits in the Training Environment as they would in production. If you are uncertain whether a dataset is synthetic or operational, treat it as operational until confirmed.

## 8-2. Classification Markings

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All MSS data products must carry classification markings. In the Training Environment, all provided datasets are UNCLASSIFIED. Trainees must: - Confirm the marking of any dataset before using it in a lab or exercise - Apply the correct marking to any product they build - Not export or save data from the Training Environment outside of approved local development directories

## 8-3. Export Controls

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Exporting data to external storage, emailing datasets, or saving to personal cloud storage is prohibited — even in the Training Environment. Use the MSS export procedure to a designated training output location.

## 8-4. Sensitive Architecture Details

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Do not include system architecture specifics (Foundry endpoint URLs, dataset paths, API keys, token values) in commit messages, screenshots, or communications outside the training environment.

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# SECTION 9 — STUDENT RIGHTS AND RESPONSIBILITIES

## 9-1. Trainee Rights

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- Receive a pre-course syllabus and required reading list at least 5 duty days before training
- Receive a written debrief of any No-Go evaluation within 1 duty day
- Request a review of an evaluation outcome within 3 duty days of receiving results — submit a written request to C2DAO Training POC
- Expect a training environment that functions correctly; access or equipment issues documented by the instructor are not counted against the trainee

## 9-2. Trainee Responsibilities

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- Complete pre-course reading before Day 1
- Arrive with required access confirmed and working
- Actively participate in labs and discussions
- Complete evening reading assignments
- Flag access or environment issues to the instructor on the same day they occur
- Maintain data discipline: correct classification, no export of training data outside approved locations, no sharing of other trainees' work during evaluations

### 9-3. Complaints and Concerns

1. First: attempt to resolve with the instructor directly
2. If unresolved: submit a written complaint to C2DAO Training POC within 5 duty days
3. C2DAO will review and respond within 10 duty days

## APPENDIX A — ENROLLMENT REQUEST FORM

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=====
MSS TRAINING ENROLLMENT REQUEST
=====
Date of Request: _____
Trainee Name: _____
Rank/Grade: _____
Unit: _____
MOS/Branch: _____
DSN: _____
Email (NIPR): _____

REQUESTED COURSE
Course: _____
Preferred Course Date: _____
Alternate Date: _____

PREREQUISITES (attach Go evaluation records)
SL 1 Go Date: _____ (required for SL 2+)
SL 2 Go Date: _____ (required for SL 3)
SL 3 Go Date: _____ (required for ALL SL 4 tracks – WFF and specialist)

NOTE: SL 3 is a hard prerequisite for ALL SL 4 tracks (A-F WFF and G-0 specialist).
      No SL 4 enrollment will be confirmed without a verified SL 3 Go on file.

TECHNICAL PREREQUISITES (SL 4 specialist tracks only)
[ ] Code Workspace provisioned and test script passing (SL 4G/M)
[ ] AIP Logic authoring access confirmed (SL 4H)
[ ] GPU Code Workspace provisioned and test script passing (SL 4M)
[ ] OSDK developer token active (SL 4L)
[ ] Workshop design access (Editor + AIP Logic configuration) confirmed (SL 4N)
[ ] Kubernetes cluster access + CI/CD pipeline access confirmed (SL 4O)

Unit Training NCO/Officer: _____
Signature: _____
Date: _____

=====
FOR C2DAO USE ONLY
Enrollment confirmed: [ ] Yes [ ] No
Class date assigned: _____

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Access provisioning req: \_\_\_\_\_  
 Confirmed by: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 =====

## APPENDIX B — INDIVIDUAL TRAINING RECORD

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MSS INDIVIDUAL TRAINING RECORD

=====

Trainee Name: \_\_\_\_\_  
 Rank/Grade: \_\_\_\_\_  
 Unit: \_\_\_\_\_  
 MOS/Branch: \_\_\_\_\_  
 Date of Arrival USAREUR-AF: \_\_\_\_\_

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COURSE COMPLETION RECORD

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SL 1 | MAVEN USER (1 day)

Attended: \_\_\_\_\_  
 Evaluator: \_\_\_\_\_  
 Result:  GO  NO-GO  
 Re-eval Date: \_\_\_\_\_  
 Re-eval Result:  GO  NO-GO  N/A  
 Certified Date: \_\_\_\_\_

SL 2 | BUILDER (5 days)

Attended: \_\_\_\_\_  
 Evaluator: \_\_\_\_\_  
 Result:  GO  NO-GO  
 Re-eval Date: \_\_\_\_\_  
 Re-eval Result:  GO  NO-GO  N/A  
 Certified Date: \_\_\_\_\_

SL 3 | ADVANCED BUILDER (5 days)

Attended: \_\_\_\_\_  
 Evaluator: \_\_\_\_\_  
 Result:  GO  NO-GO  
 Re-eval Date: \_\_\_\_\_  
 Re-eval Result:  GO  NO-GO  N/A  
 Certified Date: \_\_\_\_\_

SL 4 WFF TRACK (circle):            40A 40B 40C 40D 40E 40F  
 SL 4 SPECIALIST TRACK (circle): 40G 40H 40M 40J 40K 40L 40N 40O

Attended: \_\_\_\_\_  
 Evaluator: \_\_\_\_\_  
 Result:  GO  NO-GO  
 Re-eval Date: \_\_\_\_\_

Re-eval Result: [ ] GO [ ] NO-GO [ ] N/A  
Certified Date: \_\_\_\_\_

=====  
REMEDIATION RECORD (attach counseling if applicable)  
=====

Course: \_\_\_\_\_ Date: \_\_\_\_\_  
Failed Tasks: \_\_\_\_\_  
Remediation Hours Completed: \_\_\_\_\_  
Remediation Instructor: \_\_\_\_\_  
Re-eval Scheduled: \_\_\_\_\_

=====  
SUSTAINMENT TRAINING RECORD  
=====

Annual SL 1 refresher:  
Date: \_\_\_\_\_ Instructor: \_\_\_\_\_  
Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

Quarterly builds documented: (attach unit log)

=====  
RECORD MAINTAINED BY: \_\_\_\_\_  
Last Updated: \_\_\_\_\_  
=====

## APPENDIX C — NO-GO REMEDIATION FORM

=====  
MSS TRAINING NO-GO REMEDIATION RECORD  
=====

Trainee Name: \_\_\_\_\_  
Course: \_\_\_\_\_  
Original Eval Date: \_\_\_\_\_  
Evaluator: \_\_\_\_\_

FAILED TASKS AND REASONS

Task 1: \_\_\_\_\_ Reason: \_\_\_\_\_  
Task 2: \_\_\_\_\_ Reason: \_\_\_\_\_  
Task 3: \_\_\_\_\_ Reason: \_\_\_\_\_  
Task 4: \_\_\_\_\_ Reason: \_\_\_\_\_  
(attach additional sheet if needed)

ROOT CAUSE ASSESSMENT (check all that apply)

- Insufficient pre-course reading
- Missing prerequisite knowledge/skill
- Access or equipment issue during evaluation
- Misunderstood task requirements
- Insufficient lab practice time (note which labs)
- Other: \_\_\_\_\_

REMEDIATION PLAN

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Total Hours: \_\_\_\_\_

Method:  Supervised lab  Self-study + lab

Remediation Instructor: \_\_\_\_\_

Tasks to re-practice (specific to failures above):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Re-evaluation Date: \_\_\_\_\_

Re-evaluation Evaluator: \_\_\_\_\_

TRAINEE SIGNATURE: \_\_\_\_\_

INSTRUCTOR SIGNATURE: \_\_\_\_\_

UNIT TRAINING NCO SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

=====

FOR C2DAO USE (second No-Go only)

Commander's request received: \_\_\_\_\_

C2DAO approval:  Approved  Denied

Action directed: \_\_\_\_\_

C2DAO POC: \_\_\_\_\_

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**APPENDIX D — FOUNDRY BOOTCAMP PROJECT BRIEF FORM**

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FOUNDRY BOOTCAMP — PROJECT BRIEF

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Submitted by: \_\_\_\_\_

Rank / Unit: \_\_\_\_\_

MOS: \_\_\_\_\_

DSN / Email: \_\_\_\_\_

Bootcamp cycle:  FBC-1  FBC-2  FBC-3  FBC-4

FY: \_\_\_\_\_

SL 2 Go on file (date): \_\_\_\_\_

PROBLEM STATEMENT (2-5 sentences – what is the problem, who has it, what would solving it look like):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OUTPUT TYPE (select one and describe):

- Workshop application:
- Pipeline / dataset transformation:
- Ontology type(s):
- Contour view:
- Quiver product:

Description:

\_\_\_\_\_

NAMED CONSUMER (name or role of the person who will use this product):

\_\_\_\_\_

DATA SOURCES (list each; confirm access status):

- Source 1: \_\_\_\_\_  CONFIRMED  PENDING
- Source 2: \_\_\_\_\_  CONFIRMED  PENDING
- Source 3: \_\_\_\_\_  CONFIRMED  PENDING

NOTE: All data sources must be CONFIRMED before enrollment is finalized. PENDING sources must be resolved before T-5 days.

SCOPE (5-day bootcamp):

In scope:

\_\_\_\_\_  
\_\_\_\_\_

Out of scope:

\_\_\_\_\_  
\_\_\_\_\_

Does this project require any of the following?

(If YES, route to SL 4 specialist enrollment instead of FBC)

- Python code YES / NO
- TypeScript / JavaScript code YES / NO
- OSDK integration YES / NO
- Code Workspace YES / NO

SUPERVISOR SIGNATURE: \_\_\_\_\_

SUPERVISOR NAME/RANK: \_\_\_\_\_

DATE: \_\_\_\_\_

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FOR C2DAO USE

Project Brief received: \_\_\_\_\_

Review complete: \_\_\_\_\_

- APPROVED  RETURNED FOR REVISION  DENIED

Feedback / conditions:

\_\_\_\_\_

C2DAO reviewer: \_\_\_\_\_

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