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AFTER-ACTION REVIEW TEMPLATE

AAR-MSS



AFTER-ACTION REVIEW (AAR) — MSS TRAINING

Instructor Feedback Template

HEADQUARTERS
UNITED STATES ARMY EUROPE AND AFRICA
(USAREUR-AF)
Wiesbaden, Germany

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AFTER-ACTION REVIEW (AAR) — MSS TRAINING

INSTRUCTOR FEEDBACK TEMPLATE

Field	Value
Version	1.1 — March 2026
Use	Complete within 48 hours of each training event. Submit to unit data steward or curriculum owner.

This AAR template follows the structure prescribed by FM 7-0, *Training* (June 2021), Chapter 3 — Training Assessment.

SECTION 1 — EVENT DETAILS

Field	Entry
Date of training	
TM level(s) covered	(e.g., SL 1, SL 2)
Exercise(s) conducted	(e.g., EX_10, EX_20)
Location / environment	(e.g., MSS sandbox, live training instance)
Number of students	
Instructor(s)	
Evaluator(s)	

SECTION 2 — WHAT WAS PLANNED

Briefly describe the training objectives for this event (reference TM section and ELO numbers where applicable).

[Instructor completes]

SECTION 3 — WHAT ACTUALLY HAPPENED

Describe actual execution vs. plan. Note: timing deviations, environmental issues, student engagement level, unexpected events.

[Instructor completes]

SECTION 4 — ROOT CAUSE ANALYSIS

For each significant deviation from plan, identify the suspected root cause.

Finding	Suspected Root Cause	Confirmed (Y/N)	Evidence / Notes

NOTE

Root cause analysis should focus on systemic issues (training design, resource gaps, prerequisite gaps) rather than individual student performance.

SECTION 5 — SUSTAIN

List 2–5 specific practices, scenarios, or instructional approaches that worked well and should be retained.

1. 2. 3. 4. 5.

SECTION 6 — IMPROVE

Problem	Proposed Fix	Owner	Priority (H/M/L)

SECTION 7 — GO/NO-GO SUMMARY

Student	TM Level	Overall	Notes
		Go / No-Go	
		Go / No-Go	
		Go / No-Go	

(Add rows as needed. Do not record PII beyond name/rank for official training records.)

SECTION 8 — CURRICULUM DISCREPANCIES

Flag any content that was out of date, incorrect, or missing relative to the current MSS platform.

Document	Section / Page	Issue Description	Severity (H/M/L)	Owner	Due Date	Status

NOTE

Severity H = content causes student error or safety issue; M = content is misleading or outdated; L = minor wording issue.

Submit H-severity discrepancies to the curriculum owner within 24 hours. M/L can be batched in the next quarterly review.

All curriculum discrepancies identified in this section will be tracked in the next curriculum review cycle per CURRICULUM_MAINTENANCE_SOP.md. Assign an owner and target resolution date for each item.

SECTION 9 — ENVIRONMENT ISSUES

Issue	Impact on Training	Resolution (if known)

SECTION 10 — INSTRUCTOR RECOMMENDATIONS

Free text. What would you change about this training event if you ran it again next week?

[Instructor completes]

SECTION 11 — SIGN-OFF

Role	Name / Rank	Signature	Date
Primary Instructor			
Evaluator			
Unit Data Steward (for record)			

Submit completed AAR to: *[unit data steward / curriculum owner — fill in organizational contact]*

Retain a copy in the unit training records per AR 350-1.